



**HEFNER ZOOLOGY MUSEUM
FIELD TRIP RESERVATION FORM**

Please complete all sections of this form and return to
Mike Wright, Assistant Director at wrightmf@muohio.edu or FAX to 513-529-6900 or
100 Upham Hall, Miami University, Oxford, Ohio 45056

Contact Name: _____

Email: _____

Phone Number (include Area Code) : _____

School: _____

School Mailing Address: _____

City, State, Zip code _____

School District: _____

Visit Information

Preferred Date (s) of Visit: _____ Alternative Date (s): _____

Grade of Students: _____

Number of Students: _____ (if visiting on multiple days, note the number EACH day)

Number of Adults (teachers and chaperones): _____

Arrival Time: _____

Departure Time: _____

Will your group stay for lunch on campus? No Yes

Do you need parking passes (buses do not need passes)? No Yes, how many? _____

Do you have specific activities or topics you would like presented? No Yes

If yes, please specify: _____

Any other issues/details we should be aware of? _____
